



**Souvenir Elementary School
Governing Board Minutes
Tuesday, May 14th, 2019**

Present: Krikor Bijian, Maria Daklaras, Gary Ersan, Peter Ferentinos, Alannah Ferreira-Morris, Effie Kontakos, Peter Koutroumanis, Vicki Krawczyk, Susan Reinblatt, Cheryl Smith, Jill Davey

Guest: George Foutrakis (Alternate Delegate)

Principal: Eric Ruggi & Helen Kalipolidis (Interim)

Secretary: Gary Ersan

Regrets: Jennifer Bell-Pierre, Julie Thibert

0.0 Verification of Quorum

Krikor Bijian confirmed quorum and began the meeting at 7:14 PM.

1.0 Approval of Agenda - Resolution

GB – 14/05/19-01 – Cheryl Smith motioned to approve the agenda without any changes.

Seconded by Peter Koutroumanis.

Unanimous

Motion passed

2.0 Approval of minutes

GB – 14/05/19-02 – Jill Davey motioned to approve the minutes of the March 20th, 2019 meeting with the following changes:

- Vicki Krawczyk moved to the regrets section (she was not present at the meeting)
- Section 3.0 - Corrected wording to "to Aline Dib of the City of Laval"
- Section 6.1 – Removed the word *taw*
- Section 6.1.3 – Corrected the word *viable* to *available*
- Section 6.3 – Corrected the word *cade* to *case*
- Section 7.3 – Changed *CBA* to *Collective Agreement*, added the word *minutes* next to *50* and corrected *recess* to *recesses*



Seconded by Cheryl Smith.

10 in favor, 1 abstention

Motion Passed

3.0 Business Arising from the Minutes

3.1 Follow-up regarding drop off zone - Information

Krikor Bijian had a discussion with Andrew Robinson (coordinator of transportation at the school board) to discuss the letter to send to Aline Dib. Krikor Bijian expects to complete and send the letter by next week.

4.0 Correspondence - None

5.0 Question Period for the Public - Discussion

George Foutrakis asked if we can make improvements to the pavement in the school yard by drawing lines for basketball, hopscotch or other games. Eric Ruggi explained having the entire pavement redone in the school yard is a standing request with the school board. The previous estimates received for drawing lines highlighted that it would last an average of 1 year at a cost of approximately \$10-15K. There are no plans to do the pavement this summer. Eric Ruggi explained Home & School may consider proceeding with painting lines if they wish to. George Foutrakis has received feedback that many kids find a lack of activities while outside. Cheryl Smith explained there are grade 5-6 playground leaders to play games with the students.

Maria Daklaras asked if we can have some parents simply spray paint the lines. Gary Ersan asked if the parents require any permission or if they can proceed, Eric Ruggi confirmed the parents can proceed with painting the lines.

Peter Ferentinos asked if the key areas that are in urgent need for repair will be repaired, Eric Ruggi said yes.

Jill Davey asked if pre-Ks will have their own yard. Eric Ruggi said it will be discussed.

6.0 Reports - Information

6.1 Principal

April 18 – SLSNC meeting

April 17 – Professional Development session for principals



April 23 – Grade 5-6 Leadership trip to Arundel
 April 30 – Autism Awareness Assembly
 May 1 – Grade 5 visit to LJA for Beauty & the Beast Jr.
 May 2 – Grade 5 Fire Prevention presentations
 May 8 – Management meeting
 May 9 – Budget Preparation session at the Board
 May 10 – Gr. 4 Vaccination Day
 May 10 – Grade 6 Freezie Day
 May 13 – Teacher Council meeting

Upcoming

May 17 – MNA Guy Ouellet visits Souvenir Leadership students during lunch
 May 23 – Outdoor Classroom Day
 May 24 – Final pedagogical day of the year & Kindergarten Orientation
 May 28 – Grade 5 & 6 Leadership trip to Ottawa
 May 27 – Nurse visits Gr. 6 classes
 May 27 – K to 3 StoryTime Festival
 May 30 – SWLSB Laurier/Starfest Gala
 May 31 – STL Bus – Brigade
 June 3 – Songbird Concert
 June 3 – Pre-K Information Session for Parents
 June 5 – Management meeting
 June 6 – Funfest (rain date: June 7)
 June 7 – Nurse visits Gr. 5 classes
 June 10 – Model the Way Honours Ceremony
 June 11 – Graduation Trip to Ottawa
 June 12 – Home and School meeting
 June 13 – SWL Foundation Lobster Gala
 June 14 – Leadership Celebration
 June 17 – Teacher Council meeting
 June 18 – Graduation Ceremony & dance

Eric Ruggi advised the Governing Board that he will be replacing the principal at Laval Junior effective yesterday for an undermined period of time. He will keep his mandate in Human Resources for time being as well.

6.1.1 Pre-k and School Organization for 2019 (Update)

Eric Ruggi confirmed we have 2 full groups of pre-K and close to filling a third group which has not yet been confirmed. He and Mrs. Kalipolidis went through the hall in the basement to identify the required material for next year. It was sent to material resources at the school board. The



largest task will be to get the plumbing to each classroom to have sinks. There is a chance that not all classes will have water for September. The Floor will need to be broken for it to be completed. Souvenir Elementary has the largest Kindergarten group in the school board with 76 students.

6.1.2 Educational project

Eric Ruggi shared the revised Educational project. Parental input is still required, a survey will be sent to all parents.

6.1.3 Cafeteria Survey

They are open to the survey. It will be sent after the Educational project survey. It will be comprised of 3 multiple choice questions + 1 written response. The cafeteria is aware of the new Canada Food guide.

6.1.4 2019-2020 Capital requests

A list of all the work that needs to be done in the basement was sent. Every year, the school must prioritize the 5 main priorities for the school. The latest list is:

- 1 – Main floor renovations of classrooms and hallways similar to the second floor
- 2 – Schoolyard pavement
- 3 – Renovation of cafeteria ceiling, lights and walls
- 4 – Renovation of the basement
- 5 – Replace front steps and walkway

Peter Ferentinos asked if there is a timeline, Eric Ruggi specified there isn't a deadline for response

6.2 Daycare

- May 24 is the Daycare Jamboree at Centre de la Nature. We have 38 students attending. It is an all-day activity with 11 schools from across our school board attending.
 - May 22 is the final planning meeting for the event. We will be putting all the final details together and giving out the t-shirts for the event. Each school was given a different color as to easily identify the students from each school.
- Daycare registrations for the 2019-2020 school year will be distributed by the end of the week and will also be included in the Kindergarten Orientation pouches.



6.3 Home & School

- H&S will be organizing a Family Fun Fest on Wednesday, June 12th and rain day for Thursday, June 13th. The committee would like to thank all the teachers that have volunteered for the event.
- Attended the QFHSA Annual General Meeting on May 4. Guest speakers were Fo Niemi, Centre for Research-Action on Race Relations, and Fariha Naqvi-Mohamed, Editor and Founder of CanadianMomEh.com.
- At AGM, discussed the impact of Bill 21 and prepared a statement that QFHSA is opposed, in its entirety, to Bill 21. Also discussed what may happen if the government replaces school boards with school centers.
- Home & School elected the Executive Committee for the 2019-2020 school year. Congratulations to the following: Gary Ersan-President, Liza Michailidis-Vice-President, Natasha Gamsaragan – Treasurer, Despina Vafiadis –Co-Treasurer, Martine Williams– Secretary, Franca Folino and Rachel Primiani-Volunteers and Andrea Petchner –Newsletter.
- The free Slushie Day has been booked for Thursday, June 20th.
- The Graduation Committee cancelled the bagging at Mourelatos on May 11 due to lack of student volunteers for the fundraiser.
- The Graduation Committee would like to hold a Freezie sale on May 22. Freezies \$2.
- The next Home & School meeting is on Wednesday, June 12th, 2019 and the next Graduation Committee meeting is on Monday, June 3th, 2019.

Gary Ersan asked why we can't do freezies at all grades, Effie Kontakos specified that it is the school's policy is the grade 6 alone to not impose the cost to all parents.

Chery Smith asked why more fundraising was required, Effie Kontakos explained 1 day of bagging was lost at Mourelatos due to a lack of student volunteers.

GB – 14/05/19-03 – *Peter Koutroumanis motioned to have a grade 6 Freezie sale on May 22nd, seconded by Alannah Ferreira-Morris.*

10 in favor, 1 abstention

Motion Passed

Krikor Bijian asked about missing forms for vetting of volunteers. He suggested a badge system for when parents are volunteering in the school.

The change in the PT secretary over the past 3 years have made it more difficult for coordinating the completed forms. We were well organized at the school, but more difficult in coordinating with the school board.

It will be an item to be reviewed next year to ensure all volunteers are vetted.



6.4 Parents Committee

- A presentation was given regarding Communicate –the new one-way mass notification system. It allows for emails and text to be sent out in minutes. It allows SWLSB to target a specific audience. It does not allow SMS text communication. (978338).
- The PC Minutes are posted on the SWLSB website.
- More funds are coming through dedicated and protected measures for the 2019-2020 school year. Some new measures and some have been regrouped that hopefully will allow for more flexibility.
- In April the administrative assignments were established for the next school year. Have three vacancies and the goal is that they will be filled by June.
- The PC approved a resolution to support EPCA to change its status of Observer to Supporter as part of the group APPELE. APPELE is an alliance to promote the continued existence of English school boards governed by school board commissioners democratically elected by the English-speaking community at large.
- The next Parents' Committee meeting is on Thursday, June6th,2019.

6.5 Teacher Council

Maria Daklaras, meeting was yesterday, the focus was the change in hours for the school recesses. Different scenarios were discussed. Waiting for approval on transport. Looks like it will be extended by 30 mins due to the fact that it must be a full 20 mins.

6.6 Community Reps - None

7.0 New Business

7.1 Educational Project 2019-2022 - Information

Eric Ruggi presented the revised plan. Two maps and graphs were added to further detail the Educational Plan. Gary Ersan asked about the frequency of when these plans are built, Eric Ruggi said it's completed every 3-5 years

Peter Koutroumanis asked if all the objectives were determined by the school board. Eric Ruggi explained that the objectives are decided by the school, but it aligns with the objectives of the school board.

Final version will be brought in June for approval



7.2 Change in School Hours - Information

The school administration is still working on options that are available for the new school hours.

7.3 Workshop for Students 2019-2020 – Resolution

Eric Ruggi explained the ministry has announced several measures that will be renewed next year. We will be able to decide prior to September of how to allocate and plan how the funds will be used. The Ministry is looking to plan amounts available by June. One of the confirmed measures is the measure to support school initiatives. The Breath Anxiety workshop is already confirmed for next year.

2 new work shops are being recommended for next year.

1. G.A.T.E.W.A.Y. to School success for Pre-K to grade 2, it is an emotion regulation and social skills.
2. Solutions is for grades 3 to 6 which focuses on character & leadership development.

It is from the same company previously used. The cost is similar to previous workshops. G.A.T.E.W.A.Y. is 80 sessions at \$9997 and Solutions 78 sessions at \$9779. The Breath Anxiety workshop is 60 sessions at \$7603.

Cheryl Smith mentioned that many of these workshops are what used to be done by the spiritual animators.

GB – 14/05/19-04 –Gary Ersan motioned to approve the 2 workshops, seconded by Peter Ferentinos.

Unanimous

Motion Passed

GB – 14/05/19-05 – At 9:13, Peter Koutroumanis motioned to extend meeting to 9:45, seconded by Jill Davey.

Unanimous

Motion Passed

7.4 School Supply List 2019-2020 – Information

A new software prototype was created for the school supply list. All the Principals will be invited to test it. Once tested, the teachers will be asked to register what they require. Maria Daklaras asked if they have to re-enter what they have currently selected, Eric Ruggi confirmed yes they would. Jill Davey asked if it can be personalized by teacher, Eric Ruggi said no and that it must be standard per grade. Fees will be standardized across all schools.



7.5 Workbooks & Fees 2019-2020 – Information

Tabled to next meeting

7.6 School Budget 2019-2020 – Information

Tabled to next meeting

7.7 Annual Report 2018-2019 – Information

This is annual report prepared by the Governing Board chairperson. It will be presented at the June meeting.

7.8 Dress Code Supplier 2019-2020 – Resolution

Helen Kalipolidis shared the price list from the existing supplier Triangulum. The fitting would be on June 12th from 2:45 PM to 6:00 PM and pickup would be on August 29th from 5:00 PM to 8:00 PM (same night as meet the teacher).

GB – 14/05/19-06 – At 9:38, Cheryl Smith motioned to approve Traingulum as the dress code provider, seconded by Gary Ersan.

Unanimous

Motion Passed

8.0 Field Trips & Fundraisers

8.1 Autism Awareness Assemblies & Fundraiser (April 30th, 2019) – e-Vote

E-vote done for this field trip.

GB – 14/05/19-07 –Effie Kontakos motioned to approve the Autism Awareness Assemblies & Fundraiser, seconded by Peter Koutroumanis.

10 in favor, 0 against and 2 abstained

Motion Passed

8.2 Jump Rope for Heart Assembly & Fundraiser kick-off (May 3rd, 2019) – e-Vote

E-vote done for this fundraiser.

GB – 14/05/19-08 – Alannah Ferreira-Morris motioned for a Jump Rope for Heart Assembly & Fundraiser kick-off, seconded by Vicki Krawczyk.

9 in favor, 0 against and 3 abstained

Motion Passed



9.0 Rentals - None

10.0 Varia

10.1 Groupe Karate Sportif ECA 2019-2020 - Resolution

GB – 14/05/19-09 – *Maria Daklaras motioned to approve, seconded by Susan Reinblatt.*

Unanimous

Motion Passed

Krikor Bijian and Peter Koutroumanis were drawn to win the tickets for the SWLSB Lobster Gala
Next meeting will be on Monday June 17th, 2019

GB – 14/05/19-10 – *Peter Koutroumanis motioned to have the next meeting on June 17th, 2019, seconded by Susan Reinblatt.*

Unanimous

Motion Passed

11.0 Adjournment

GB – 14/05/19-11 – *Peter Koutroumanis motioned to adjourn the meeting at 9:42PM, seconded by Susan Reinblatt.*

Unanimous

Motion Passed

E. Ruggi / H. Kalipolidis
Principal

K. Bijian
Chairperson

G. Ersan
Secretary