



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD

TRANSPORTATION REQUEST FORM
For new students

SCHOOL YEAR: _____ SCHOOL: _____ GRADE LEVEL: _____

NAME OF STUDENT(S) _____

STUDENT'S HOME ADDRESS _____

Please check boxes:

MORNING TRANSPORTATION*	AFTERNOON TRANSPORTATION*
From: <input type="checkbox"/> Home address or <input type="checkbox"/> _____ _____	To: <input type="checkbox"/> Home address or <input type="checkbox"/> _____ _____
<small>*Indicate address of reference for transportation purposes and ensure address is on file at the school</small>	<small>*Indicate address of reference for transportation purposes and ensure address is on file at the school</small>

TELEPHONE (day): _____

Signature of parent or legal guardian
In signing this application, I understand and agree to the terms and conditions listed.

Date

Transportation is provided to students within their school zones meeting the following conditions of eligibility:

- Kindergarten students residing 800 meters or more from the school
- Elementary students residing 1.6 km or more from the school

Transportation is on a full-time, regular basis. The maximum walking distance to a bus stop for a kindergarten student is 300 meters and 600 meters for an elementary student. No door stops are assigned, only at street corners. Parents are responsible of ensuring their child's safety while getting to and from the bus pick-and drop-off points.

The Sir Wilfrid Laurier School Board policy requires that kindergarten students be accompanied at their bus stop by a responsible adult at all times.

"3.6.1.2 Each student will be assigned a morning and afternoon bus stop. Students are not permitted to change bus stops on alternate days, weeks or months. The morning bus stop can be different from the afternoon bus stop provided that it is the regular stop five days a week.

3.6.1.3 Students attending MELS in-school daycare service on a part-time basis can benefit from transportation services when daycare services are not required provided that the parent provide a letter outlining the students schedule and that the schedule is regular (ex: the student will be on the bus Monday, Tuesday, Wednesday and in daycare/parent pick-up on Thursday, Friday. These special arrangements can be made prior to the beginning of the school year. The arrangements can be changed twice during the school year. Once at the Christmas break to begin after the break and again at the spring break to begin after the spring break. Sporadic alternating of daycare/transportation service will only be permitted in an emergency situation and if deemed necessary by the school principal.

As of August 18th parents will be able to access their child's transportation information (24/7) by clicking on the "2016-2017 Back to School" button on our website (www.swlauriersb.qc.ca).

Parents will need the following to access the information:

- 1) Student file number (available from the school)
- 2) Your postal code
- 3) Parent/Guardian e-mail address

Once completed the form must be returned, **no later than June 30th**, to the transportation technician assigned to your school (see below). It can be returned by email or fax (450-621-7951).

MARIE-FRANCE CORBEIL mcorbeil@swlauriersb.qc.ca Extension : 1345	ALL LAVAL ELEMENTARY SCHOOLS
	LAURENTIA
	MORIN-HEIGHTS
	SAINTE-ADELE
	SAINT-AGATHE

CYNTHIA DERYNCK cderynck@swlauriersb.qc.ca Extension : 1302	McCAIG
	PIERRE ELLIOT TRUDEAU
	LAURENTIAN ELEMENTARY
	ROSEMERE HIGH
	LAURENTIAN REGIONAL HIGH

MANON MORAND mmorand@swlauriersb.qc.ca Extension : 1420	ARUNDEL
	FRANKLIN HILL
	GRENVILLE
	JOLIETTE ELEMENTARY AND HIGH SCHOOLS
	MOUNTAINVIEW
	PINEWOOD
	RAWDON
	SAINT-JUDE
	LAKE OF TWO MOUNTAINS HIGH