

Governing Board Minutes
Souvenir Elementary School
Wednesday, November 23rd, 2016 – 7:00 PM
Staffroom

Members: Jimmy Abraham, Jennifer Bell-Pierre, Krikor Bijian, Sylvia Christou, Maria Daklaras, Nekee Doshi, Effie Kontakos, Peter Koutroumanis, Elisa Mucciardi, Susan Reinblatt, Eugene Sakellaropoulos, Cheryl Smith-Debanne, Dee Dee Steinberg

Absent: Maria Daklaras, Nekee Doshi, Peter Koutroumanis - S. Reinblatt left at 8:40 PM.

Principal: Eric Ruggi **Secretary:** Elisa Mucciardi

0.0 Verification of Quorum

1.0 Approval of Agenda (resolution)

Motion #231116-01

Motion to approve the agenda for November 23rd.

Motioned by: E. Kontakos	Seconded by: S. Reinblatt	Carried: unanimously	Abstentions: 0
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2.0 Approval of minutes of October 19th, 2016 meeting (resolution)

Motion #231116-02

Motion to approve the minutes of the October 19th Governing Board meeting (with corrections).

Motioned by: K. Bijian	Seconded by: C. Smith-Debanne	Carried: unanimously	Abstentions: 0
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3.0 Business Arising from the Minutes (information)

N/A

4.0 Correspondence (information)

N/A

5.0 Question Period for the Public (discussion)

N/A

6.0 Reports (information)

6.1 Principal

- a) Meeting with school bus drivers to discuss procedures and priorities on October 20
- b) Attended a 2-day conference on evaluation of teachers and providing feedback on October 24-25
- c) Evacuation practice supervised by Laval fire department on October 26
- d) Student leadership training on October 27
- e) Student assemblies held on October 28

- f) Halloween activities on October 31
- g) Tape your principal to the wall on November 1. Raised \$1750 for the Kids for Life Foundation.
- h) End of term 1 on November 4
- i) On November 4th, 2nd meeting with Mrs. Calais regarding summer camp
- j) November 7 pedagogical day – staff meeting and teacher planning
- k) Participated in the conseil d'administration of Sports Laval on November 8
- l) Teacher council meeting on November 9.
- m) Story teller presentation from November 9 to 30
- n) Remembrance Day ceremonies on November 11
- o) Meeting with my association executive committee on November 14
- p) Full day meeting of the inter-disciplinary team on November 14
- q) Participated in the professional relations committee meeting regarding my association on November 15
- r) Meeting at the school board on November 16 to review current daycare arrangements
- s) Book fair on November 16 & 17
- t) Parent-teacher meetings for cycle 2 & 3 on November 16.
- u) Parent-teacher meetings for K and cycle 1 on November 1
- v) On November 18, received confirmation that SWLF approved our grant request for \$2000 for our universal design for learning project
- w) Represented administrators in a labor relations committee meeting on November 21
- x) Digital citizenship presentation for Grades 5 & 6 on November 21 & 22
- y) On November 22, Met with Material Resources regarding upcoming summer renovations
- z) 1st of 2 training sessions for lunch monitors on November 22

6.2 Home & School

- a) QFHSA Fall Conference on Saturday, November 5th at Beaconsfield High School. The focus was on Quebec's Secondary 3 & 4 History Curriculum and the need for changes to be made to the curriculum.
- b) The QFHSA is working on a statement along with other committees (EPCA, QAHN) to change the History curriculum. This statement will address a structural problem with the program. The goal is to develop a new inclusive History curriculum with new textbooks and pedagogical resources for teachers.
- c) H&S is extremely happy that Mrs. Bravo was successful in recruiting teacher representatives for H&S meetings
- d) Dates for future H&S meetings have been chosen: December 7th, January 18th, February 8th, March 15th, April 12th, May 10th and June to be determined
- e) The Book Fair held on November 16 & 17 and the coinciding bake sales were a success.
- f) H&S is subsidizing a Mad Science Activity at school and a pilot project that will promote learning and movement

Graduation Committee Report

- a) Mourelatos Bagging is scheduled for Saturday, December 3rd & Sunday, December 4th
- b) The next Graduation Committee meeting is on Tuesday, November 29th at 7pm

6.3 Before & After School Program

- a) November 7 (Ped Day): Laser Tag
- b) November 25 (Ped Day): Movie outing (all students will be going to view “Trolls” in theaters)
- c) In lieu of a holiday party, daycare staff will be preparing meals for Dans La Rue. This will take place in the month of February once the holiday “rush” has died down and more help is needed.

6.4 Parents Committee

- a) School Board Business: SWLSB facing declining student enrolment in three key areas: transition from elementary to high school, 4-5 year-olds and inter-board agreements.
- b) Preliminary discussions of building a new soccer complex in Laval adjacent to Laval Junior to promote sports and generate revenue.
- c) New allocation to schools given to promote early literacy programs and cultural programs deemed (i.e. anti-bullying program, remedial programs for math & science)
- d) Ensure that schools are receiving these funds and will call on appropriateness of these programs, therefore cannot be used for purchase of equipment i.e. laptops
- e) SEAC UPDATE: MedicAlert: principal is responsible to initiate contact with MedicAlert to order pamphlets which will contain a code specific to the school. The parent must then go online to choose the bracelet. There are a selected bracelets which are free. **Medic alert can be used for a child that has allergies or special needs**
- f) EPCA UPDATE: Bill 105: Review hearings were completed in September but their final decision has still not been made
- g) Best Practices: SWLSB will incorporate a section on their website where schools can share ideas and best practices

6.5 Teacher Council

- a) Approved ECAs: Green Brigade, Song Birds Choir, Song Birds End of Year Concert, and other lunch-time activities
- b) Discussed the “Tape your principal to the Wall”
- c) Activities Planned for Up-Coming In-School Ped. Day (Nov. 18): MESA meeting
- d) Remembrance Day Assembly, classes are encouraged to participate during the assembly (decorate wreathes, read poems, song birds, speeches, etc.
- e) December 22 (Day 0): In lieu of pyjama day, students and staff will be encouraged to wear holiday sweaters
- f) Teachers discussed the IEP creation/revision process

6.6 Community Representatives

N/A

7.0 New Business

7.1 MESA Report 2015-2016

Motion #231116-03

Motion to approve the 2015-2016 MESA Report.

Motioned by: J. Bell-Pierre	Seconded by: E. Sakellaropoulos	Carried: unanimously	Abstentions: 0
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7.2 MESA Plan 2016-2017

Motion #231116-04

Motion to approve the 2016-2017 MESA Plan.

Motioned by: K. Bijian	Seconded by: S. Reinblatt	Carried: unanimously	Abstentions: 0
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7.3 Anti-Bullying Anti-Violence (ABAV) Plan

Tabled to next meeting

7.4 Subject-Time Allocation 2017-2018

- a) Subject-time allocation breakdown for current year was reviewed
- b) Mr. Ruggi proposed status quo for 2017-2018
- c) The issue will be discussed further during next GB meeting

8.0 Fieldtrips and Fundraisers (resolution)

8.1 Mad Science presentations

- a) Organized by J. Sanscartier
- b) Cost is \$5/student (H&S has offered to pay \$2 of the original \$7 cost)
- c) Modifications were made to the permission slip

Motion #231116-05

Motion to approve the \$5 fee for Mad Science activities (paid for by parents).

Motioned by: S. Reinblatt	Seconded by: E. Kontakos	Carried: unanimously	Abstentions: 0
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8.2 Pointe-à-Callières Museum – Grade 2 (December 2, 2016)

- a) Cost: \$14/student

Motion #231116-06

Motion to approve the Grade 2 fieldtrip to Pointe-à-Callières Museum, providing the adult/child ratio is met and all parent volunteers have submitted their judicial form to the school board and have been approved.

Motioned by: D. Steinberg	Seconded by: C. Smith-Debanne	Carried: unanimously	Abstentions: 0
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8.3 Winter Camp – Grade 5 (February 24-26, 2017)

- a) Organized by J. Lyons
- b) Winter Camp will be held on a weekend, rather than weekdays, in order to decrease cost and avoid students missing class.
- c) Maximum cost: \$153 (estimated cost before H&S contribution)

Motion #231116-07

Motion to approve Winter Camp for Grade 5 students from February 24-26, 2017.

Motioned by: E. Kontakos	Seconded by: J. Bell-Pierre	Carried: unanimously	Abstentions: 0
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8.4 Alesia's Magnolias: Toonie Drive (March 18th, 2017)

- a) Souvenir Elementary has been asked to hold a Toonie Drive on March 18th to raise money for the Montreal Children's Hospital in memory of Alesia Karidogiannis.
- b) After some discussion, the Governing Board feels it would be more appropriate to send a letter to all parents informing them of this cause and inviting them to donate (on a voluntary basis), rather than organize a Toonie Drive.

Motion #231116-08

Motion to send a letter to all parents inviting them to donate online to Alesia's Magnolias Tribute Fund (benefitting the Montreal Children's Hospital) in the month of March.

Motioned by: E. Kontakos	Seconded by: C. Smith-Debanne	Carried: unanimously	Abstentions: 0
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8.5 Help Save Matthew – Letter to Parents

Motion #231116-09

Motion to send a letter to all parents inviting them to donate online to the Help Save Matthew Campaign in order to help pay for costly cancer treatments.

Motioned by: E. Sakellaropoulos	Seconded by: K. Bijian	Carried: unanimously	Abstentions: 0
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9.0 Rentals (resolution)

9.1 Spaghetti Dinner Fundraiser (S. Christou) December 9th, 2016

- a) E-vote result: fundraiser was approved (8 in favor, 3 against due to rental fee)

9.2 Summer Camp 2017 – Camp Académie

- a) Renovations at Laval Senior have forced Camp Académie to find a new location for summer 2017
- b) Camp will run from June 26 to August 18
- c) Total cost to the camp (including caretaking): \$12,516.93

- d) Profit: minimum \$6000
- e) Camp will use 6-8 classrooms in the basement and the outdoor field

Motion #231116-10

Motion to approve Camp Académie's use of Souvenir Elementary for summer 2017.

Motioned by: E. Sakellaropoulos	Seconded by: D. Steinberg	Carried: unanimously	Abstentions: 0
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10.0 Varia (information)

10.1 SWLF 2017 Annual Gala (January 26th, 2017)

- a) GB will purchase one ticket for chairperson J. Abraham

Motion #231116-11

Motion to approve the purchase (by GB) of one ticket to the SWLF 2017 Annual Gala for chairperson J. Abraham.

Motioned by: E. Sakellaropoulos	Seconded by: J. Bell-Pierre	Carried: unanimously	Abstentions: 0
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10.2 AGAPE Food Drive

Motion #231116-12

Motion to the AGAPE Food Drive.

Motioned by: E. Kontakos	Seconded by: C. Smith-Debanne	Carried: unanimously	Abstentions: 0
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11.0 Next Meeting (information)

- a) December 14th, 2016 at 6:00 PM.

12.0 Adjournment (resolution)

Motion #231116-13

Motion to adjourn the meeting at 9:45PM.

Motioned by: E. Kontakos	Seconded by: C. Smith-Debanne	Carried: unanimously	Abstentions: 0
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