

Governing Board Minutes
 Souvenir Elementary School
 Wednesday, May 17th, 2017 – 7:00 PM
 Staffroom

Members: Cynthia Abraham, Jimmy Abraham, Jennifer Bell-Pierre, Krikor Bijian, Sylvia Christou, Maria Daklaras, Effie Kontakos, Peter Koutroumanis, Elisa Mucciardi, Susan Reinblatt, Eugene Sakellaropoulos, Cheryl Smith-Debanne, Dee Dee Steinberg

Absent: Jennifer Bell-Pierre, Maria Daklaras

Guest: Josée Pominville

Principal: Eric Ruggi **Secretary:** Elisa Mucciardi

0.0 Verification of Quorum

1.0 Approval of Agenda (resolution)

Motion #170517-01

Motion to approve the agenda for the May 17th, 2017 meeting.

Motioned by: E. Kontakos	Seconded by: P. Koutroumanis	Carried: unanimously	Abstentions: 0
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2.0 Approval of minutes of April 19th, 2017 meeting (resolution)

Motion #170517-02

Motion to approve the minutes of the April 19th, 2017 Governing Board meeting (with corrections).

Motioned by: K. Bijian	Seconded by: E. Sakellaropoulos	Carried: 6	Abstentions: 3
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3.0 Business Arising from the Minutes (information)

3.1 Daycare Liaison

- a) Josée Pominville (Daycare Technician at Franklin Hill Elementary School) attended May 17th GB meeting
- b) School Board officially approved MEES Daycare at Souvenir Elementary School on April 27th
- c) Posting for new Daycare Technician will go out shortly, or a surplus technician will be assigned
- d) New technician will begin on June 5th
- e) Registration process has begun (deadline is June 4th)
- f) GB reviewed the new Daycare registration form and information handbook for parents
- g) Proposed changes (suggested by GB members)
 - a. Change pedagogical day hours from 7:30am – 5:30pm to 7:00am – 6:00pm
 - b. Increase daycare fieldtrip ratio
 - c. Increase homework time from 30 minutes to 60 minutes

- d. Clearly state the 3 time blocks in the information handbook so parents are aware that lunch counts as 1 block (morning, lunch, after school)
 - e. Cheques are not accepted as a method of payment
- h) In response to point 3.1, g) a., the Ministry of Education states that a maximum of 10 hours can be spent at daycare, therefore GB does not have the authority to extend the daycare hours on a pedagogical day
 - i) Proposal to hold an information session for parents prior to June 5th

Motion #170517-03

Motion to approve the Daycare Registration Form and Information Handbook (with changes).

Motioned by: C. Abraham	Seconded by: C. Smith-Debanne	Carried: unanimously	Abstentions: 0
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4.0 Correspondence

N/A

5.0 Question Period for the Public

N/A

6.0 Reports (information)

6.1 Principal

- a) Meeting with Chomedey en Forme on April 20 to develop a parent-child activity grant
- b) Interdisciplinary team meeting on April 24
- c) OURschool survey for grades 4, 5 and 6 on April 25-27
- d) Jump Rope for Heart assemblies on April 26
- e) Attended a board of directors meeting with Sports Laval on April 28.
- f) Last RSEQ cosom hockey tournament on April 28
- g) Grade 5 students attended the Hairspray Jr. show on May 2 at Laval Junior Academy
- h) Kindergarten field trip to InterMiel on May 4
- i) Meeting on May 5 for pilot project smartscreen / scoreboard for the gym
- j) ADHD workshop for teachers and attendants on May 8
- k) Kindergarten orientation on May 8
- l) Last futsal soccer RSEQ tournament on May 10
- m) May 11-15 Installation of sound system / intercom in the gym
- n) Chris Karigiannis presentations in grade 6 classes were held on May 12
- o) Participated in a teacher council meeting on May 15
- p) Participated in an executive committee meeting for my association on May 16
- q) EarthRangers presentation for cycle 1 & 2 students on May 17
- r) Management / principals meeting on May 17

- s) Presided the general assembly of the principals' association on May 17
- t) Participated in the governing board meeting on May 17

Upcoming

- u) Kindergarten field trip to Domaine Vert on May 18
- v) Grade 1 & 2 field trip to Domaine Vert on May 19
- w) Bike safety presentations for grade 5 students on May 23
- x) Fitting date and orders for school uniforms on May 23
- y) Puberty presentations for grade 6 on May 24
- z) McCaig football tournament on May 26
- aa) Chomedey en Forme ball hockey tournament on May 27
- bb) STL presentation for grade 6 students on May 30
- cc) System D presentations for grade 6 students on June 1
- dd) Library closes June 2
- ee) Songbirds concert on June 6
- ff) Leadership Awards Ceremony – June 13, 2017
- gg) Fun Day for all grades – June 14, 2017
- hh) Grade 6 Graduation – June 20, 2017

6.2 Home & School

- a) Attended the AGM meeting on Saturday, April 29th. Passed resolutions History Curriculum asking the Ministry to make a more inclusive History curriculum with new textbooks and pedagogical resources for teachers.
- b) History of Residential Schools to urge Ministry to incorporate the History of Indian Residential Schools (IRS) as an integral compulsory part of the Elementary and Secondary curriculum.
- c) Diversity and Inclusion for QFHSA and its local associations to continue to support and promote a policy of diversity and inclusion in all of its activities at home, at school, and in the wider community.
- d) Funding Libraries and Librarians to urge Ministry to continue to augment current financial resources to upgrade and maintain school library and maintain a fulltime library position at each Elementary and High School.
- e) Software Coding: The Ministry to provide software coding skills to elementary, secondary and post-secondary students.
- f) Also at AGM, presentation by Ron Turchyniak on The Enhanced Classroom was very informative.
- g) Babysitting Red Cross course was on May 8th. 11 students registered and received their certificate cards.
- h) The H&S held their Wine & Cheese event on May 10th to encourage more parents to join and be involved with the committee.
- i) The elections were held for the Executive Committee for 2017-2018. The same parents were elected so it is status quo with one new addition to the committee.

- j) The Fun Fest Day Memo was emailed and a hard copy sent out to all parents to inform them that it is on June 14th.
- k) The next meeting is on Wednesday, June 7th at 7pm.

Motion #170517-04

Motion to approve the Red Cross Dress Down Day in support of the flood victims on May 25th (\$2 donation).

Motioned by: E. Kontakos	Seconded by: P. Koutroumanis	Carried: unanimously	Abstentions: 0
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Motion #170517-05

Motion to approve a bake sale in June to raise funds to purchase and/or create a breakfast and lunch program (for students that do not have food supplied from home), as well as to purchase a Buddy Bench (aid in conflict resolution and friendships).

Motioned by: E. Kontakos	Seconded by: C. Abraham	Carried: unanimously	Abstentions: 0
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Graduation Committee

- a) The committee is looking into purchasing a buddy bench for the school with the surplus of funds. Also, they are considering starting up a breakfast and lunch program for the next school year.
- b) The committee would like to have an approval to hold a bake sale in June to raise more funds if they are lacking some funds for the proposed projects stated earlier.
- c) Next meeting is Tuesday, June 6th at 7pm.

6.3 Before & After School Program

- a) S. Christou will not be attending the June GB meeting
- b) Everything is running well, transition should be smooth for students, staff, and parents

6.4 Parents Committee

- a) On May 2nd, there was a press conference held by ComECH-Quebec in St. Laurent concerning the history curriculum.
- b) History Curriculum statement was endorsed by the Parent Committee.
- c) Parent Committee meeting had a great presentation from Dr. Alissa Sklar on “Smartphones, Sexting, Social Media: Practical Strategies for Parents”. I recommend it and video of it will be posted on SWL Facebook page or website.

6.5 Teacher Council

N/A

6.6 Community Representatives

- a) Question of Aboriginal Day on June 21st was brought up

- b) Proposal to raise awareness about Aboriginal Day by sending out an email to parents with useful information to discuss with their children

7.0 New Business

7.1 Student Agenda 2017-2018 (Student Code of Conduct and Information)

- a) Student Agenda was reviewed

Motion #170517-06

Motion to approve the Student Agenda for 2017-2018.

Motioned by: E. Kontakos	Seconded by: C. Smith-Debanne	Carried: unanimously	Abstentions: 0
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7.2 2017-2018 Supply Lists

- a) Supply Lists for 2017-2018 were reviewed

Motion #170517-07

Motion to approve the 2017-2018 Supply Lists.

Motioned by: E. Sakellaropoulos	Seconded by: P. Koutroumanis	Carried: unanimously	Abstentions: 0
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7.3 Workbooks and Consumable Fees for 2017-2018

- a) 2017-2018 Workbooks and Consumable Fees Grid was reviewed

Motion #170517-08

Motion to approve the 2017-2018 Workbooks and Consumable Fees Grid.

Motioned by: K. Bijian	Seconded by: C. Abraham	Carried: unanimously	Abstentions: 0
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*** Motion to extend the meeting ***

Motion #170517-09

Motion to extend GB meeting to 9:45PM.

Motioned by: P. Koutroumanis	Seconded by: E. Kontakos	Carried: unanimously	Abstentions: 0
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7.4 2017-2018 Preliminary Budget

RESOLUTION FOR THE ADOPTION OF THE SCHOOL BUDGET

BY

THE GOVERNING BOARD

WHEREAS, in accordance with Section 95 of the Education Act, the governing board is responsible for adopting the school's annual budget as proposed by the principal;

WHEREAS, in accordance with Section 96.24 of the Education Act, the school budget must maintain a balance between expenditures, on the one hand, and the financial resources allocated to the school by the school board and the school's own revenues, on the other;

J. Abraham MOVED THAT, in accordance with the 2017-2018 Budget Parameters, the governing board of Souvenir Elementary School, adopt the school budget for the 2017-2018 school year, as presented by the school Principal, which forecasts revenues of \$220 939.35 and expenditures of \$220 939.35;

AND THAT the budget be submitted to the Sir Wilfrid Laurier School Board for final approval.

Motion #170517-10

Motion to approve the 2017-2018 Preliminary Budget.

Motioned by: J. Abraham	Seconded by: C. Abraham	Carried: unanimously	Abstentions: 0
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8.0 Fieldtrips and Fundraisers (resolution)

8.1 Hairspray Jr. (May 2nd, 2017)

a) e-vote: 10 in favor, 2 abstentions

Motion #170517-11

Motion to approve the e-vote for Hairspray Jr. fieldtrip on May 2nd.

Motioned by: C. Smith-Debanne	Seconded by: K.Bijian	Carried: unanimously	Abstentions: 0
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8.2 Ronald McDonald House Fundraiser (February 14th, 2018)

a) Tabled to 2017-2018

9.0 Rentals (resolution)

9.1 Summary of 2016-2017 Rentals

a) Rental summary was discussed, no motion needed

10.0 Varia (information)

10.1 SWL Foundation Lobster Fest

- a) GB will purchase and draw 2 tickets

Motion #170517-12

Motion to purchase and draw 2 tickets for the SWL Foundation Lobster Fest.

Motioned by: C. Abraham	Seconded by: S. Reinblatt	Carried: unanimously	Abstentions: 0
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11.0 Next Meeting (information)

- a) Next meeting is June 21st at 6:00PM.

12.0 Adjournment (resolution)

Motion #170517-13

Motion to adjourn the meeting at 9:45PM.

Motioned by: D. Steinberg	Seconded by: E. Kontakos	Carried: unanimously	Abstentions: 0
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E. Ruggi (principal)

J. Abraham (chairperson)

E. Mucciardi (secretary)