

Governing Board Minutes
Souvenir Elementary School
Wednesday, January 25th, 2017 – 7:00 PM
Staffroom

Members: Jimmy Abraham, Jennifer Bell-Pierre, Krikor Bijian, Sylvia Christou, Maria Daklaras, Effie Kontakos, Peter Koutroumanis, Elisa Mucciardi, Susan Reinblatt, Eugene Sakellaropoulos, Cheryl Smith-Debanne, Dee Dee Steinberg

Absent: Eugene Sakellaropoulos, Cheryl Smith-Debanne, Dee Dee Steinberg

Principal: Eric Ruggi **Secretary:** Elisa Mucciardi

0.0 Verification of Quorum

1.0 Approval of Agenda (resolution)

Motion #250117-01

Motion to approve the agenda for January 25th, 2017 meeting.

Motioned by: M. Daklaras	Seconded by: J. Bell-Pierre	Carried: unanimously	Abstentions: 0
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2.0 Approval of Minutes

2.1 Approval of minutes of December 14th, 2016 meeting (resolution)

Motion #250117-02

Motion to approve the minutes of the December 14th, 2016 meeting.

Motioned by: P. Koutroumanis	Seconded by: E. Mucciardi	Carried: 6	Abstentions: 2
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2.2 Approval of minutes of December 19th, 2016 meeting (resolution)

Motion #250117-03

Motion to approve the minutes of the December 19th, 2016 meeting.

Motioned by: M. Daklaras	Seconded by: K. Bijian	Carried: 7	Abstentions: 1
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3.0 Business Arising from the Minutes (information)

3.1 Daycare 2017-2018

- a) Mr. Ruggi will meet with the Director General and Human Resources representatives on January 31st to discuss the new daycare process along with current daycare staff who wish to work for the new MELS daycare at Souvenir
- b) New daycare coordinator to be hired before the end of the school year in order to help with registration and setup

4.0 Resignation of Parent Member/Replacement

- a) Nekee Doshi has resigned from her role as a parent member on Governing Board and delegate to the Parents Committee
- b) Remaining Governing Board parent members must appoint a new parent member
- c) Remaining Governing Board parent members would like to nominate Cynthia Abraham as the new parent member for the remainder of the school year
- d) If Cynthia Abraham declines, an email will be sent to all parents asking for parents wishing to join GB to come forward

Motion #250117-04

Motion to nominate Cynthia Abraham as the new parent member on Souvenir Elementary's Governing Board (pending her acceptance of this role). If she declines, an email will be sent to all parents in order to find a new parent member (ultimately chosen by the remaining parent members).

Motioned by: K. Bijian	Seconded by: E. Kontakos	Carried: 4	Abstentions: 4
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5.0 Replacement of Parent Delegate to Parents Committee

Motion #250117-05

Motion to nominate Effie Kontakos as the replacement parent delegate to the Parents Committee.

Motioned by: J. Abraham	Seconded by: P. Koutroumanis	Carried: 4	Abstentions: 4
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Motion #250117-06

Motion to nominate Krikor Bijian as the alternate parent delegate to the Parents Committee.

Motioned by: J. Abraham	Seconded by: P. Koutroumanis	Carried: 4	Abstentions: 4
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6.0 Correspondence

N/A

7.0 Question Period for the Public

N/A

8.0 Reports (information)

8.1 Principal

- a) Meeting with architects, engineers and project manager regarding upcoming school renovations on Dec. 14
- b) Attended Conseil d'administration Sports Laval on Dec. 15
- c) Staff meeting & special governing board meeting on Dec. 19
- d) Attended a meeting with the director general regarding management association on Dec. 20
- e) Holiday activities in school on Dec. 20, 21 & 22

- f) Jan. 9 first day back from holidays
- g) Meeting with the director general regarding management association on Jan. 10
- h) Jan. 11 attended a principals meeting and management meeting
- i) Jan. 16 Interdisciplinary team meetings held at school
- j) Jan. 17 presided over the general assembly of the management association and attended the school board's management meeting
- k) Jan. 19 second meeting regarding upcoming building renovations
- l) Teacher Council meeting on January 20, 2 teams participated in a basketball tournament
- m) First day of weekend basketball tournaments on Jan. 21
- n) Jan. 23 Kindergarten information evening for new parents of 2017-18
- o) Jan. 25 participated in a professional development session regarding the teaching of science.

8.2 Home & School

- a) Book Fair profit: \$2063
- b) Raffle profit: \$500
- c) H&S is in dire need of new members willing to take on executive roles (perhaps teachers can help recruit parents)
- d) Fundraising schedule for the remainder of the school year:
 - Movie Night: H&S is looking into purchasing an outdoor screen in order to avoid using the new gymnasium
 - Comedy Night: Will not take place in 2017
 - Family Fun Fest: Projected date is June 7th (to be approved), volunteers are greatly needed to schedule and manage volunteers on the day of the event, at least 30 more volunteers needed, without new volunteers Family Fun Fest will not be feasible

Graduation Committee

- a) Next meeting: February 7th, 2017
- b) Location of the graduation party has been changed from The Palace to Château Royal (June 20th, 2017)

8.3 Before & After School Program

- a) February 13 Ped Day activities: Animators will be coming to school to animate various activities for students

8.4 Parents Committee

- a) The PC would like to know the details of Souvenir's entente with the city to use our park/playground? Is it open to the public? If so, does it include during school hours? Or are the gates locked? If so, has it been vandalized?

- b) Next meeting there will be a presentation on the new History curriculum to be implemented in Grade 10
- c) A vote was taken for speakers for future meetings
- d) School Board Demographic Projections-presented by Paul Lamoureux:
 - 3 Factors of interest
 - History of enrolment
 - Mobility of students
 - Birth Rates
- e) From grade K-11 results show:
 - Decline in English enrolment as French increases for a variety of reasons: Bill 101, affordable costs for a French private education, word of mouth between parents, parental perceptions
 - The plan will be to market to the parents who have children in the 4-5 year group as large amount of losses are seen in this demographic. Strategies of marketing have yet to be discussed.
- f) Vote on 2017-2018 school calendar

8.5 Teacher Council

- a) In the upcoming month, teachers will be meeting to decide which textbooks to purchase for next school year
- b) R. Farinaccio and S. Mirarchi suggested the idea of having Canadian authors (English and French) come to Souvenir to read to students and discuss their work
- c) The idea of a week long winter carnival was discussed. Teachers have been asked to submit ideas of activities that could be done at school during the week before Spring Break

8.6 Community Representatives

- a) S. Christou has asked that the new Parent Committee representative (E. Kontakos) bring up the topic of advertising at the next PC meeting. French schools have been sending letters to parents via daycare for years, and perhaps this would be a good idea for Souvenir in order to recruit new students to our school

9.0 New Business

9.1 Criteria for the Selection of a Principal

- a) Governing Board is not suggesting any changes to the current criteria

Motion #250117-07

Motion not to make any changes to the current principal selection criteria.

Motioned by: E. Kontakos	Seconded by: P. Koutroumanis	Carried: unanimously	Abstentions: 0
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9.2 Mesure 30170

- a) Grant money is available to Souvenir upon the acceptance (by GB and the school board) of the proposal to implement 3 special projects linked to Souvenir's MESA

- b) Large equipment and furniture cannot be purchased with this grant money
- c) Consumables, such as licenses, books, and professional development may be purchased with grant money
- d) Proposed projects: Early Literacy, Healthy and Active School, Professional Development for Staff

Motion #250117-08

Motion to approve the proposal of the 3 special projects at Souvenir Elementary.

Motioned by: M. Daklaras	Seconded by: S. Reinblatt	Carried: unanimously	Abstentions: 0
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10.0 Fieldtrips and Fundraisers (resolution)

10.1 Hockey Tournament and Practices

- a) Tournament organized by McCaig Elementary
- b) 25 students registered from Souvenir Elementary
- c) Practice dates (Chomedey Arena): January 26 and February 2
- d) Tournament dates: February 6 and 13
- e) Transportation subsidized by wellness grant

Motion #250117-09

Motion to approve the Hockey Tournament fieldtrip.

Motioned by: E. Kontakos	Seconded by: J. Bell-Pierre	Carried: unanimously	Abstentions: 0
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10.2 Leadership Fundraiser

- a) Bake Sale run by students taking part in the Leadership program taking place on February 6, 7, and 8 from 11:35-12:35 PM
- b) Organized by Martha Assima (Special Education Technician)
- c) Students would like to raise money to adopt elephants in Kenya
- d) Students would also like to attend “We Day” on February 24 (Souvenir currently has 15 tickets and is looking to purchase more, if possible)

Motion #250117-10

Motion to approve the Leadership Bake Sale fundraiser.

Motioned by: E. Kontakos	Seconded by: J. Bell-Pierre	Carried: unanimously	Abstentions: 0
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10.3 Ensemble on tourne (Grade 4)

- a) Organized by M. Jones and M. Batori
- b) In-school activity as part of Arts Dramatiques curriculum for grades 3 and 4
- c) Students create video montage (in French)
- d) Cost: \$20/student

Motion #250117-11

Motion to approve the Ensemble on tourne in-school activity for all grade 3 and 4 students.

Motioned by: M. Daklaras	Seconded by: S. Reinblatt	Carried: unanimously	Abstentions: 0
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10.4 Montreal Ronald McDonald Home

- a) Proposed by R. Farinaccio
- b) Dress Down Day on February 14th (wear pink or red)
- c) Instead of bringing money, students will be asked to bring in specific items by grade level (canned foods, bed sheets, DVDs, shampoo, etc.) which will all be donated to the Montreal Ronald McDonald Home for families of sick children who cannot live in their homes due to distance

Motion #250117-12

Motion to approve the Dress Down Day on February 14th in support of the Montreal Ronald McDonald Home.

Motioned by: P. Koutroumanis	Seconded by: E. Kontakos	Carried: unanimously	Abstentions: 0
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11.0 Rentals (resolution)

11.1 Demo Nikas – Thursday Night Basketball

- a) December 15th to March 2nd (Thursday nights)
- b) Cost of rental: \$229
- c) Possibility of rental renewal in the spring

Motion #250117-13

Motion to approve the Thursday night basketball rental.

Motioned by: M. Daklaras	Seconded by: E. Kontakos	Carried: unanimously	Abstentions: 0
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12.0 Varia (information)

N/A

13.0 Next Meeting (information)

Wednesday, February 15th, 2017 at 7:00PM

14.0 Adjournment (resolution)

Motion #250117-14

Motion to adjourn the meeting at 9:15PM.

Motioned by: P. Koutroumanis	Seconded by: M. Daklaras	Carried: unanimously	Abstentions: 0
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